

THE MINUTES OF THE MEETING OF
HUTTON HENRY & STATION TOWN PARISH COUNCIL
HELD ON MONDAY 12 JUNE 2023

Present: Councillors Mr K Knight (Chair), Mrs M Farry (Vice Chair), Mrs J Grieves & Mrs M Lightowler.

1. Apologies for absence

1.1 To agree apologies for absence.

Apologies were received from Cllrs J Lyons, N Wood and J Glenville.

2. Declarations of interest

Cllr M Lightowler declared an interest in item 13.

Cllr J Grieves declared an interest in item 12.

3. The Minutes of the Meeting held on 15th May 2023

3.1 To agree the minutes

The minutes of the meetings held on 15th May 2023 were agreed and signed by the Chair.

3.2 Update from the Clerk

- LH had requested a Dog Fouling bin be installed in Newholme Estate, DCC declined stating that there was a free-standing bin opposite no 10/11 Newholme Estate, which can be used for dog foul and general waste.

- LH had emailed SD and RC re the lack of progress regarding the pump track lease. TMJ emailed with a response from DCC on 05/06/23. LH had thanked TMJ for pushing DCC for a response on the Councils behalf.

4. Public Participation

There were no members of the public present.

5. Correspondence

A resident of Hutton Henry had contacted the council regarding investing in the aesthetics of the village and noted that the bench on the green was damaged.

Resolved - LH to investigate having the bench repaired however, the Council agreed that improving the aesthetics of Hutton Henry was not currently a priority but would consider it when creating the next parish plan in 2025.

CDALC had contacted the Council to share information on the Rights of Way Consultation which was currently underway.

Resolved – that the information be noted.

Miners Memorial

HHPS had emailed LH designs produced by their pupils for the miner's memorial plaque.

The Council liked different aspects of the designs and agreed it would be a nice idea to create a plaque which incorporated all the designs. The council were very impressed with the standard of work and thanked the children for their input.

Resolved - LH to contact the school, create a new design using the images and investigate having the plaque made.

6. Parish Report

6.1 Parish Update

KK noted that the flower planters had been planted for summer and the planter near Harry's will be moved to the bus stop to stop vandalism.

Resolved – that the information be noted.

6.2 Cemetery Report

6.2.1 Cemetery Complaint

A resident felt that the standards at the cemetery had slipped.

Resolved – the council agreed to buy a leaf blower, costing £223 to keep grass off the paths. LH to contact the former groundman re standards.

6.2.2 New equipment

JM required a new strimmer, LH with permission from the Chair, had purchased a new one, for £152.50 as it was needed urgently.

Resolved – that the information be noted.

6.2.3 Container Storage

LH noted that the council now had a stock of supplies for events, decorations, gazebo's etc which needed storing. LH suggested tidying the container and installing some additional shelving and boxes.

Resolved – the council agreed to a £150 budget.

Cemetery Digitisation – Edge had quoted £164.00 to covert the Cemetery data on the council's behalf.

Resolved – the council agreed to the quote.

Parish Hall – the clock was broken, and new lightbulbs were required.

Resolved – the council agreed a £20 budget for a new clock. LH to purchase light bulbs.

6.3 Allotments

KK had volunteered to strim the community allotment as it was starting to get overgrown.

Resolved – that the information be noted.

7. Police Report

7.1 To review the Police Report

See Appendix A

7.2 PACT Meetings

LH noted that PACT meetings will now be held quarterly, 2nd August HH and 15th November ST.

8. Planning Proposals

8.1 To review planning proposals:

There were no planning proposals to discuss.

9. Citizens Award

9.1 To discuss nominations and prizes awarded.

AP & JL had been presented their awards and thanked the Council. It was noted that there are not many nominations coming into the Council.

Resolved - LH to promote on social media.

10. Finance

10.1 Expenditure 14/05/23 – 11/06/23

Barclays Bank	Commission Fees	£6.00
Carrs Billington	Strimmer	£183.00
Nationwide Ambulance Service	First Aid KC	£432.00
DCC	Wages	£2,239.83
N Wood	Vouchers	£100.00
CDALC	Training	£10.00
ICO	GDPR Subs	£35.00
HHPS	KC Printing	£8.08
L Hall	Expenses	£130.57
K Knight	Signs	£26.67
Ark Therapies	KC	£150.00
Amazon	CA Voucher	£20.00
E.On	Electricity	£51.41
IDS	Alarm Maintenance	£211.14
DCC	Payroll SLA	£625.46
Vodafone	Top Up	£10.00
		£4,311.88

10.2 Income 14/05/23 - 11/06/23

Greig Cavey	Cottage Rent	£382.50
Various	Burial Fees	£270.00
		£652.50

10.3 Bank Balance and Reconciliation

Community Account	£41,386.16
Savings Account	£150,178.77

11. Family Funday

11.1 Update from the Clerk

The council had received a grant for £400 towards food & refreshments from the AAP. The funday starts at 11am therefore the council agreed to start setting up from 9am. KK to contact PD re electricity supply (LH to purchase an extension lead) and Robinsons re food delivery at 11.30am. The council to ask JL for tables from the Church and for access to the toilets.
Resolved – that the information be noted.

12. Historical Map – Cllr K Knight

KK approached the history group in HH re a loan of the map and noted it would cost approx. £500 to have it framed and mounted.

Resolved - the council agreed to donate £500 to the historical group to have the map framed providing it is displayed on the wall in the Village Hall. The map would remain property of the council.

13. The Plough Inn Community Asset

DCC had contacted the Council to inform them that they had received an application from the Plough Inn Community Group requesting the Plough Inn in Hutton Henry be made a community asset. Further information regarding community assets can be found at <https://www.durham.gov.uk/article/3286/Assets-of-Community-Value>

Resolved – LH to enquire what effect the community asset would have on the sale of the pub.

14. Joint Working with Wingate PC

14.1 Making Wingate Park Wonderful Working Group proposals.

Susan Kelly was now in the post as Community Development Officer at Wingate Park. The Council wish to increase footfall at the park and have suggested working with HHSTPC on some projects. LH noted that the Bingo is still working well, and numbers keep increasing.

Resolved – the council agreed they would work with Wingate PC where possible.

15. CDALC AGM

The AGM is scheduled for 7th October 2023. CDALC had asked if there were any post nominations from the council.

Resolved – the council had no nominations.

16. Speed Visors

LH noted that DCC would not support the installation of battery powered speed visors but stated permanent visors would be suitable. Each visor costs £11,693.18 and includes a lifetime maintenance contract with DCC.

Resolved – the council agreed that further funding investigation was needed.

17. Policies & Procedures

17.1 To agree the following council policies and procedures

There were no policies to review.

Appendix A – Police Report

There has been 1 incident of criminal damage to a property rang in for the month of May and 1 incident of criminal damage to a vehicle.

A speed watch has been planned in to take place sometime next week depending on demand will update with the result via Facebook.

Good News 😊

- A traffic warning has been given out Station town.
- A van was seized from Station Town containing drug equipment.

The next PACT meeting for Hutton Henry/ Station town will be held face to face at Hutton Henry at 6pm on the 2nd August, if you need anything in the meantime, please feel free to contact me, looking forward to seeing you all there.

Date Range: 01/05/2023 – 31/05/2023

Criminal Damage: x 1 incidents reported.

- Criminal damage to a property

Criminal Damage to a Vehicle: x 1

- Damage to a vehicle

Antisocial Behaviour: no incidents reported.

Burglary residential - x no incidents reported.