

**THE MINUTES OF THE MEETING OF THE
HUTTON HENRY PARISH COUNCIL
HELD ON MONDAY 13 JUNE 2022**

Present: Councillors Mr K Knight (Chair), Mrs M Farry (Vice-Chair), Mrs J Grieves, Mrs B Drake, Mrs M Lightowler, Mrs N Wood & Mr J Lyons.

1. Apologies for absence

Apologies were received and accepted from Counsellors J Manchester & D Bannon.

2. Declarations of interest

There were no declarations of interest.

3. Public Participation

There were no members of the public present.

4. The Minutes of the Meetings held on 9th and 17th May 2022

4.1 To agree the minutes

Resolved – The minutes of all meetings were agreed by the Council and signed by the Chair.

4.2 Update from the Clerk

Item 10.1 – Piggeries

FS had no update from Planning Enforcement re Footpath 8. With regards to the right of way, it was noted that DCC were not overly concerned about the diversion as it is still passible.

Resolved – that the information be noted.

Item 10.3 – Allotments

The vacant plots have been advertised to residents – these plots can either be taken on as full plots or divided up to make them more manageable.

Resolved – that the information be noted.

Item 21 – Speeding

Hutton Henry Primary School have designed some posters about speeding – the posters were shown at the meeting. The Council agreed that these posters would have a greater impact on drivers than generic speeding signs.

Resolved – LH to enquire about having the posters made into signs.

Item 22 – Litter Picking

3 litter picking sets are available to any resident who may wish to use them. The kits are available for collection from the Parish Hall (1-4pm Mon-Thurs & 9-12pm Friday).

5. Correspondence

Grit Bin Manor House Estate, Hutton Henry

Councillor Deinali had been approached by residents to purchase a grit bin for Manor House Estate, Hutton Henry. Cllr Deinali contacted the PC to ask if they would be willing to pay to have the bin filled once in situ at a cost of approx. £100 per year.

Resolved – The Council agreed to pay to have the bin filled but also requested that a bin be purchased for Newholme Estate.

Smaller Councils Meeting

The next meeting is to be held on 14th July 2pm @Horden PC offices. CDLAC requested any agenda items by 1st July.

Resolved – that the information be noted.

CDALC AGM

The CDALC AGM is to be held in October. The Council were asked to make/support the nominations for President, Vice Presidents, Honorary Treasurer & Honorary Auditor.

Resolved – The council supported the nominations.

Cemetery Request

A resident requested permission to have two plaques placed on a tree in the cemetery in memory of their mam and Grandad, pictures and wording were sent to the council for approval.

Resolved – the council agreed to the request.

HHCA – Classic Cars

HHCA asked if the council had any objections to them parking some vintage, classic and exotic vehicles on the green for about 3 hours during their coffee morning on Saturday 30th July.

Resolved – the council had no objection.

6. Parish Report

6.1 Parish Update

There were no parish issues to report.

6.2 Cemetery Report

Cemetery bins – the contractor has failed to empty the bins on several occasions.

Resolved – the council agreed the contract should be terminated if this issue is not rectified.

Groundsperson Equipment

JM requires a new hedge cutter. KK & JM have been making enquires and a good, battery powered cutter with interchangeable heads costs in the region of £500-£600. KK suggested using a local supplier as servicing etc would be included. LH also noted that the grass cutter was being collected by DCC for further repairs.

Resolved – the council agreed to a maximum budget of £600 for the new hedge trimmer and agreed to monitor the situation with the grass cutter.

6.3 Allotments

All tenants have been contacted regarding tidying up any plots that were not up to the required standard by 31st May. KK noted that all but 1 plot were acceptable for which LH had mitigating circumstances.

Resolved – that the information be noted.

7. Police Report & Speed Survey Results

There was no police report.

PACT Meetings:

16th June 6-7pm @ Milbank Methodist Church, Station Town.

14th July 6-7pm @ St Francis Village Hall, Hutton Henry.

Speeding Survey Results

The recent speed survey conducted in Hutton Henry showed:

- 85% of cars were below 30mph
- The average speed was 26mph
- Only 4% of cars were speeding – this level is below the thresholds required for enforcement attention.

Although the results of the survey do not support action from the Police, MS noted that the police would support traffic calming measures if DCC deemed them necessary.

KK noted that the council have had 6 volunteers for the community speed watch programme.

Resolved – that the information be noted.

8. Planning Proposals

8.1 To review planning proposals:

DM/22/01239/FPA - Single storey rear extension and terrace, Ashbrooke Court, Hutton Henry

DM/22/01359/FPA - Single storey extension to front to form annex accommodation including associated access, Sirmione, Hutton Henry

Resolved – the council had no objections.

9. Councillor Training

- 15th June - Business as UNusual- adapting your business to tackle climate change
- 23rd June - Harnessing the Natural environment & sustainable practises for a Net Zero County
- 23rd June – The Local Council Award Scheme (NALC) – 12-1.15pm
- 30th June - Decarbonising your business premises and funding your green transition.
- 6th July - Business Showcase - Together Towards NET ZERO
- 13th July - Aycliffe's Awesome Meadows
- 9th August - Rights of way £10

Resolved – that the information be noted.

10. Finance

10.1 Expenditure 09/05/22 – 12/06/22

Barclays Bank	Charges	£12.00
Lisa Hall	Expenses, Petty Cash & Events	£358.46
Viking	Stationary	£178.05
DCC	Wages	£1934.71
ICO	License	£35.00
Gardens of Grace	Planters	£360.00
Wingate PC	Bingo	£110.75
HMRC	VAT return 20/21	£2,366.99
E.On Next	Electricity	£44.27
IDS Fire & Security	Alarm Service	£200.14
Gills Fish & Chips	Jubilee	£160.00
Transfer to Community Account		£58,000
	Total	£63,760.37

10.2 Income 09/05/22 – 12/06/22

HMRC	VAT return 20/21	£2,366.99
Speckmans	Burial Fees	£70.00
Greig Cavey	Cottage Rent	£249.50
	Total	£2686.49

10.3 Bank Balance and Reconciliation

Community Account	£7,375.27
Savings Account	£192,815.98

11. Citizens Award

11.1 Nominations

KK Nominated MV & GV for volunteering to provide the entertainment free of charge for the Beacon Lighting Ceremony and Big Jubilee Lunch.

ML & MF nominated the Staff and Residents from Divine Care Home for their contribution to the Jubilee Celebrations.

11.2 Gifts to be awarded

£40 flowers for care home

2x £20 vouchers.

Resolved – the council agreed to the nominations and gifts to be awarded.

12. Queens Jubilee

12.1 To review the Queens Jubilee events

LH will provide a detailed review once all invoices etc have been collated.

The council noted that numerous messages had been received thanking them for organising the events.

The council wanted to thank – Millbank Methodist Church, RG (for providing free transport), Gill's Fish Shop, Divine Care Home, HHCA and all the volunteers without whom the events would not be possible.

The council also thanked Cllr Bannon for the loan of his gas bottle for the beacon lighting – the council **agreed** to reimburse the cost to have it refilled.

The council noted a couple of issues.

- Some residents from Newholme & Milbank did not receive the flyers advertising the events
- Some residents had been told you needed to pay for tickets to attend the events – posts were put of social media stating this was not the case.

Resolved – that the information be noted.

13. Meet and Greet

13.1 To review the meet and greet

There was a very poor turn out on the day from residents however P Howell MP, JA PCC, Cllr SD and a representative from the neighborhood warden team were in attendance. The poor turnout provided an opportunity for the PC to network with the attendees to discuss ongoing issues within the parish and seek support.

The council discussed merging the event with another next year.

Resolved – that the information be noted.

14. Armed Forces Day/Funday

14.1 Update from the Clerk

- To date 69 picnics have been ordered – the deadline is Monday 20th June. Picnics can be ordered by emailing the clerk.
- A new Ice Cream van has been sorted – tickets will be equivalent to £1.80 so either have an ice cream or something else.
- DCC have changed their decision regarding the inflatables, therefore inflatables will be allowed at the fun day.
- We should hear back within the next few days regarding the license.

14.2 Further actions

Who is attending – MF, KK, JG, ML, LH

LH – to sort sweets & chocolates.

JL – to sort tables.

Resolved – that the information be noted.

15. Parish Council Name Change & Councillor allocation

LH has contacted Cllrs RC & SD for the 2nd time for support as there has still been no response from DCC.

16. Pump Track

LH is meeting with AW from PCC office regarding possible funding opportunities. KK spoke to PCC at the Meet & Greet.

The council have received a response from DCC regarding planning, the report is positive, however further investigations/reports are needed. SD is looking to set up a meeting between PC & Planning office. KK is waiting for the tree officer to contact him.

Comments on social media questioned why the track was being put where it is. The old football field was chosen as a large area is needed and the area selected would allow the football pitch to be reinstated should it be requested.

Resolved – that the information be noted.

17. Retired Residents Bingo

17.1 To agree plans moving forward

KK attended the previous event and spoke to Wingate PC Clerk about possible changes to the event. Councillors discussed a questionnaire be given at the next event to see what people wanted

The next event is Tuesday 28th June.

Resolved – The council agreed to keep the event as is and survey attendees for ideas moving forward.

18. Councillor Resignation & Co-option

18.1 To note the resignation of a Councillor

Councillor F Drake informed the Chair that he is resigning from the post on health grounds. He congratulated the new council for the positive changes which have been implemented since its formation in May 2021. The Council thanked Mr Drake for his dedication to the council and wished him well.

18.2 To agree the co-option policy

Resolved - The council agreed to the co-option policy.

18.3 To agree to advertise current council vacancies

There are currently 3 vacancies on the council – two seats for Station Town and one in Hutton Henry. Electorates have until 20th June to request an election.

Resolved – the council agreed to advertise for co-option after the above deadline has passed.

19. Playground SLA

19.1 To agree the playground SLA for 22/23

Resolved - The council agreed to the playground SLA for 22/23

20. Garden Competition

The Clerk advised that only 6 entries had been made so far:

- 3 for hanging baskets
- 2 for recycled item
- 1 for best garden

A resident had suggested having the best allotment as a category. The Council agreed that as categories were already decided this would not be added to the list for this year's competition but will be considered in the future.

31st July was agreed as the deadline for entries. Participants can either send in pictures of their entry or ask the council to visit.

Resolved – that the information be noted.

21. Community Allotment

KK noted that one person has marked out a small area and started working it and another is interested in starting.

KK noted that Church Street Allotments had donated some plants and seeds to the allotment.

Resolved – that the information be noted.

22. Fence Repairs Station Town – Councillor Knight

KK reported that the fence around the Pit Wheel is rotten.

Resolved – that LH report this to the Clean and Green Team.

23. Waste Bin Station Town – Councillor Knight

A resident has requested that waste bins be put at the bottom of Station Lane and Church Street.

Resolved – that LH make this request to the Clean and Green Team.

24. Restoration of Historical documents - Councillor Knight

KK had spoken to a company in Harrogate regarding restoring and framing the map the council were donated. He was quoted £800+VAT for the repairs and £640+ VAT for mounting in a frame.

LH had contacted Durham University library; they were unable to help but provided another contact. Archives at DCC had also been contacted but no response had been received.

Resolved – the council agreed that this was a lot of money and to investigate other avenues before a final decision was made.

25. Residents Questionnaire – Councillor Farry

MF suggested that consultation was needed with residents regarding the councils' activities and people's thoughts and feelings towards the villages.

Resolved – LH produce a questionnaire.