

**THE MINUTES OF THE MEETING OF THE
HUTTON HENRY PARISH COUNCIL
HELD ON MONDAY 14 FEBRUARY 2022**

Present: Councillors K Knight (Chair), Mrs J Grieves, Mr D Bannon, Mrs M Lightowler & Mr J Lyons.

1. Apologies for absence

Apologies for absence were received from Councillors F Drake, B Drake, M Farry and N Wood.

2. Declarations of interest

Councillor Knight declared an interest in item 6.3.

3. Public Participation

There were no questions from members of the public.

4. The Minutes of the Meetings held on 17th and 31st January 2022

4.1 To agree the minutes

The Minutes of the meetings held on 17th and 31st January 2022, a copy of which had been circulated to councillors prior to the meeting were approved and signed by the Chair.

4.2 Update from the Clerk

- Reverend Grieve responded to the information request, approximately 1/3rd of foodbank users were from Station Town and Wingate PC had been approached for a donation too.

Resolved – the council agreed to donate £250.

5. Correspondence

- A request was received for funding towards a new fence at Dormand Court (the current one is damaged in several places). The council noted that the fence at the bottom of Church Street was also damaged. It was agreed that the council would contact DCC in the first instance regarding repairs, if unsuccessful repairs would be looked at as part of the parish plan.

Resolved – Clerk to contact DCC regarding repairs.

6. Parish Report

6.1 Parish update

The concrete bollards in Station Town have now been repaired.

Resolved – that the information be noted.

6.2 Cemetery Report

Recent high winds have seen several headstones blown over which are now laid flat for safety reasons. The Clerk is making enquires to have the cemetery inspected.

Resolved – that the information be noted.

6.3 Allotments

The council received a request to place a 9ft caravan on plot 10 for storage.

Resolved – the request was declined as per the tenancy agreement.

Allotment holders have requested another skip at the end of March.

Resolved – the council agreed to budget for two skips.

7. Police Report

The police report for January 2022 stated that - two vehicles have been seized, one for being used in criminal activity the other for having no tax, MOT or insurance. Two Youths were referred to DCC ASB team for intervention due to their behaviour in the community.

Reported Incidents

ASB Nuisance – 6

Front Street Hutton Henry – Youths setting fire to leaves

3 x Front Street Station Town – Off road bikes

Cravens Cottages – Youths causing nuisance in the street

Station Town – Off road bikes

Environmental - 12

Heath View – Neighbour dispute
2 x Heath View – Off road bikes
2 x Lakebank – Off road bikes
4 x Front Street St.Town – Off road bikes/quads
Townsend Court – Off road bike/quad
2 x Station Town – Off road bike/quad

The Council continue to encourage residents to report all incidents of anti-social behaviour via 101 or online at Durham Do It Online or <https://www.durham.police.uk/Report-It/101-Live-Chat/101-Live-Chat.aspx>

8. Planning Proposals

8.1 DM/21/04254/FPA Land to The South Of 85 Newholme Estate, Station Town - Erection of 1 no. detached dwelling

Resolved – no objections were made.

9. Finance

9.1 Expenditure 18/01/22 – 13/02/22

• DCC	Wages	£1706.72
• Lisa Hall	Clerks Expenses	£21.60
• E.On Next	Electricity Bill	£63.21
• Lisa Hall	Flowers	£34.48
• Premier Waste	Cemetery Bins	£99.96
• Alice House	Donation	£50.00
• Barclays Bank	Bank Charges	£6.00

£1981.97

9.2 Income 18/01/22 – 13/02/22

• Greig Cavey	Cottage Rent	£382.50
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£382.50

9.3 Bank Balance and Reconciliation

• Community Account	£34,744.65
• Premium Account	£134,800.48

Unpresented Cheques

• 104208	£250
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10. Citizens Award

10.1 Nominations

JK of Station Town was nominated for litter picking in Station Town and planting bulbs.

10.2 Gifts to be awarded

Resolved – the council agreed to award a £20 voucher.

11. Queens Jubilee

11.1 To discuss council plans to commemorate the event including possible joint working with HHCA & Milbank Methodist Church.

Resolved – the council agreed to form a working party – proposed date of first meeting Wednesday 2nd March 2022.

12. Parish Plan

12.1 To feedback on the draft plan presented by the Clerk

Councillors noted that the Meet and Greet was not listed in the plan.

Resolved – Meet and Greet be added to the plan.

13. Garden Competition

12.1 To confirm the categories to be judged and prizes to be awarded

Resolved – the categories to be judged are: Best Hanging Baskets, Best Garden and Best use of a recycled item. The prizes will be 1st (£50) 2nd (£30) & 3rd (£20) place in each category (vouchers). The competition will be held in late July 2022. The clerk to start advertising now.

14. Pump Track - Update from the Clerk

The Clerk advised that local Primary and Secondary Schools have been sent a PowerPoint presentation to show the young people asking for feedback on the project.

Funding – a new possible funding source is the Queens Jubilee Fund through sports England.

Cllr Knight has approached Joy Allen, Cllr's Crute and Denali & Paul Howell MP regarding funding. To access money from the AAP planning permission needs to be in place.

Cllr Crute has agreed to contact the planning department with regards to planning permission.

Resolved – that the information be noted.

15. Parish Council Name Change & Councillor allocation

Democratic services have been emailed twice but there has been no response with regards to implementing a community governance review.

Resolved – that the information be noted.

16. Double Taxation

The Clerk attended a meeting regarding the issue of Double Taxation and the impact changes would have on the PC.

Resolved – the Councillors did not feel that double taxation was an issue for HHPC.

17. Environmental Pollution Station Town

A complaint had been received regarding frequent fires to the South-West beyond the farm which were said at times to be causing breathing distress and leaving ash on vehicles. The resident noted that a complaint had been made to Environmental Health at DCC.

Resolved – Councillors were aware of the complaints, the Clerk to chase up the outcome of investigations.

18. Armed Forces Day Grant

Grants of up to £10k are available – closing date 1st March. Information on the application process and T&C's were shared with Councillors prior to the meeting.

Resolved – having looked the criteria, Councillors agreed not to apply for funding.

19. PC Insurance Renewal

The insurance renewal had been received by the Clerk. It is evident that items need adding to the policy - Noticeboards, Flower Planters, Office Equipment, Defibrillators, Picnic Tables, and seats.

The council also had a couple of questions:

1 – When were the cottage and Parish Hall last valued? Are the levels of cover sufficient?

2 – Events cover – what are the council insured for in terms of events?

3 – What additional cover is required for the Pump Track?

Resolved – the Clerk to speak to the insurance provider regarding amendments.