

**THE MINUTES OF THE MEETING OF THE
HUTTON HENRY PARISH COUNCIL
HELD ON MONDAY 11 MARCH 2019**

Present: Councillor Mrs J Thomas (Chair)
Councillors K Knight, Mrs M Lightowler, Mrs J Grieves and Mrs N Wood

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor J Manchester.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. POLICE REPORT

The Clerk advised that there had been 3 burglaries, 1 ASB involving an off road bike, 1 theft and 5 incidents of criminal damage.

- 4. THE MINUTES OF THE LAST MEETING** held on **14 JANUARY 2019**, a copy of which had been circulated to each Member were approved and signed by the Chair.

MATTERS ARISING

Defibrillators

The Clerk advised that the funding for the defibrillators has now been agreed and the project would be progressed.

5. CORRESPONDENCE

- a) The following consultations were available for comment on DCC website
- Housing Strategy Consultation
 - Review of Statement of Policy under the Licensing Act 2003
 - County Durham Plan

RESOLVED that the information given be noted.

b) **Parish Councillor Vacancy**

The Clerk advised that there were 4 vacancies in the Station Town Ward.

RESOLVED that a notice advertising co-option be places on the noticeboards.

6. PLANNING PROPOSALS

Consideration was given to the following planning proposals:

DM/19/00303/FPA Proposed erection of 9 no live-work dwellings and construction of infrastructure following demolition of existing buildings at Rodridge Cottage Farm, Station Town

RESOLVED that no objection be made.

7. **CEMETERY REPORT**

The cemetery was clean and tidy.

RESOLVED that the information given be noted.

8. **STANDING ORDERS**

Consideration was given to the review of Standing Orders, a copy of which had been circulated.

RESOLVED that the Standing Orders be adopted.

9. **RISK ASSESSMENT**

Consideration was given to the risk assessment which had been reviewed by The Clerk. All risks were being managed by the Council.

RESOLVED that the risk assessment be agreed.

10. **PARISH ISSUES**

a) **Play Area**

It was reported that the grass under matting in the play area was overgrown and residents had asked if further equipment could be provided for the in between ages. The grass would be cut when the cutting season commenced.

Reports had been received regarding a resident ignoring the Public Space Protection Order and allowing their dog into the play area.

RESOLVED that:

- (i) Eibe be contacted to ascertain if any further equipment could be provided in the play area
- (ii) A report be made to Durham County Council regarding the non compliance with the PSPO

11. **FINANCE**

Invoices for Endorsement of Payment

PAYEE	DESCRIPTION	Amount	CHEQUE NO
Zurich	Insurance	£3920.46	104012
Clerk	Expenses	£23.90	104013
Groundsman	Expenses	£30.00	104014
N power	utilities	£55.71	104015
Durham County council	Play area inspections	£446.40	104016
Durham County council	Repairs to equipment	£47.92	104016
Clerk	Expenses	£26.65	104017
Groundsman	Expenses	£29.99	104018

Bank Balances as at 14 February 2019

Bank Statements were viewed by the Chair

Bank Balances were as follows:

Tracker Account £34,698.28

Current Account £123,403.08

12. **DATE AND TIME OF NEXT MEETING**

RESOLVED that the next meeting would be held on 15 April 2019.