

# HUTTON HENRY & STATION TOWN PARISH COUNCIL

Mrs L Hall, Clerk, 8 Jamieson Terrace, South Hetton, Co Durham DH6 2SR  
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I hereby summon you to attend a Meeting of **HUTTON HENRY & STATION TOWN PARISH COUNCIL** to be held at the **Parish Hall** on **Monday 13<sup>th</sup> NOVEMBER 2023 6.30pm**

## AGENDA

- 1. Apologies for absence**
  - 1.1 To agree apologies for absence.**
- 2. Declarations of interest**
- 3. Public Participation**
- 4. The Minutes of the Meeting held on 9<sup>th</sup> October 2023**
  - 4.1 To agree the minutes**
  - 4.2 Update from the Clerk**
- 5. Correspondence**
- 6. Parish Report**
  - 6.1 Parish Update**
    - 6.1.1 Speeding Signs**
  - 6.2 Cemetery Report**
  - 6.3 Allotments**
- 7. Police Report**
  - 7.1 To review the Police Report**
  - 7.2 PACT Meetings**
- 8. Planning Proposals**
  - 8.1 To review planning proposals:**

DM/23/02843/VOC, BioWatt, Hulam Farm, Hutton Henry, TS27 4SA, Variation of Condition 5 of Planning Permission DM/22/03808/VOCMW in respect of HGV waste vehicle movements.
- 9. Citizens Award**
  - 9.1 To discuss nominations and prizes awarded.**
- 10. Finance**
  - 10.1 Expenditure 11/09/23 – 08/10/23**
  - 10.2 Income 11/09/23 – 08/10/23**

**10.3 Bank Balance and Reconciliation**  
**10.4 To agree pay award 2023/24**

**11. Joint Working with Wingate PC**

**12. Pump Track - update from the Clerk**

**13. Complaint to DCC – update from Clerk**

**14. Empty Houses**

**15. Allotment and Cemetery Fees 2024/25**

**16. Christmas Trees**

**17. Budget 2024/25**

**18. Parish Council Website**

**19. Activity Packs**

**20. Christmas Lunch**

**21. Remembrance**

**22. Policies & Procedures**

**22.1 To review the following council policies and procedures**

- Training and Development Policy
- Data Protection Policy
- Co-option Policy
- Complaints Policy

*L Hall*

Clerk to the Council